# About Essential Skills for Aboriginal Futures (esaf)

Essential Skills are the skills needed for work, learning and life. They provide the foundation to learn a multitude of skills that enable our Aboriginal learners to evolve and adapt to changes within the workplace. Our innovative approach to training is focused on the development of job skills required for specific job positions. Through this bridge of employer partnerships and customized training, our Aboriginal learners have the tools to support continued successful employment.

# **The 9-Essential Skills**

- Reading
- Document Use
- Numeracy
- Writing
- Oral Communication
- Working with Others
- Thinking
- Computer use
- Continuous Learning







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# ESSENTIAL SKILLS For ABORIGINAL FUTURES

In partnership with:



Labourers for the Engineering Department

# 8-week Program

January 6 – February 28, 2014 Registration closes November 15, 2013

#### About the Program

Essential Skills for Aboriginal Futures is offering an 8-week Essential Skills enhancement program for those interested in a career in the Labouring sector.

The program will take place at the ESAF site in New Westminster, where participants will delve into lessons and activities designed to enhance their Workplace Essential Skills. Learning is in an interactive classroom environment and will consist of a combination of: one to one teaching, self-directed and experiential learning in a group environment; participants will also have the opportunity to participate in trades related certificate training; such as: First Aid, Confined Space, WHMIS and Pesticide use.

During the program, participants will be provided an opportunity to interview with the City of Surrey HR Department for potential hire into temporary Labourer positions for the summer of 2014, May – August.

#### Labourer 1 & 2 Job Functions

- Heavy manual outdoor work in all types of weather conditions
- Manual tasks involving considerable physical effort and active performance of a variety of tasks related to construction and maintenance jobs.

The compensation for these positions is \$25.89 per hour with an additional 12% in lieu of vacation and benefits.

#### Job Requirements

- Grade12 or GED completion
- 1 year relevant training or experience
- Valid BC Driver's License with safe driving record.

# Typical Duties

- Sweep, clean and perform duties associated with the maintenance of grounds, buildings, streets, sidewalks, and loading of trucks
- Load and unload materials, pile and sort pipe and lumber, shovel sand and gravel, dig and backfill ditches and wheel concrete
- Use a variety of non-power tools; rakes shovels, etc.
- May drive a City vehicle to and from job sites

#### Eligibility

- Aboriginal ancestry and able to work in Canada
- Have a referral from an ACCESS Employment
  Counsellor
- Willingness to learn about Essential Skills
- Meet the Job Requirements as listed above

#### **Course Outline**

- Customized Essential Skills Enhancement
- Assessments
- Certificate training
- Authentic Workplace Document Use
- Hours: 9:00am to 3:30pm
- Daily: Monday to Friday

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### **Contact Information**

For more information about the Essential Skills for Aboriginal Futures program, please contact an Employment Counsellor at one of the following ACCESS Employment Assistance Services Offices:

#### ACCESS Employment Assistance Services

Suite 110-1607 E. Hastings Street Vancouver, BC V5L 1S7 Tel: 604 251-7955 Fax: 604 251-7954

#### ACCESS Aboriginal Connections to Employment

390 Main Street Vancouver, BC V6A 2T1 Tel: 604 687-7480 Fax: 604 687-7481

#### ACCESS ATEC Employment & Training

10757 – 138<sup>th</sup> Street Surrey, BC V3T4K8 Tel: 778-395-0385 Fax: 604-581-0944

#### ESAF is located at:

735 Carnarvon Street New Westminster, BC V3M 1E6 Tel: 604 521-5929 Fax: 604 521-5931